

Rate Yourself on Your Management Skills

Do a personal internal analysis on your skill level in your job description. Rate 4 as high, 1 as low.

		Excellent	Moderate	Needs Improvement
Recruit	Lead Generation through Recruiting Sources			
	Development of Action Plans			
Select	Effective Interviewing Techniques			
	Good Selections			
Train	Facilitating Effective Sales Meetings			
	Facilitation Skills			
	Productivity training			
	Full Training Calendar			
Coaching/ Consulting	Coaching Skills			
	Consulting Skills			
	Standards Management			
Planning/ Financial Management	Masterminding			
	Business Plan			
	Prioritizing Activities			
	Staff Management			
	Maintaining Focus			
Manage	Budget/Profit/Loss			
	Monthly and Quarterly Analysis/Reviews			
Motivate	Reward/Recognition System			
Marketing	Internal PR			
	External PR			

Excerpted from Carla Cross's exclusive leadership coaching program, [*Leadership Mastery*](#). For a complimentary consultation, [click here](#).